



REPLY TO  
ATTENTION OF

DEPARTMENT OF THE ARMY  
HEADQUARTERS, 1<sup>ST</sup> AVIATION BRIGADE  
BUILDING 8450, 2<sup>ND</sup> AVENUE  
FORT RUCKER, ALABAMA 36362-5000

ATZQ-BDE

31 July 2013

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Commander's Open Door Policy - Policy Number 1

1. Reference AR 600-20, Army Command Policy, 18 Mar 08.
2. I am dedicated to hearing the concerns of all members of this command that are unable to be resolved through other channels. Although I am a strong supporter of using the chain of command and the supervisory chain to resolve issues arising in 1<sup>st</sup> Aviation Brigade units, I am available to discuss any issue that requires my personal attention.
3. This policy does not apply to disciplinary issues and issues appropriately addressed by an existing procedures, a subordinate command or a staff principal. Examples include, but are not limited to, Equal Employment Opportunity issues, Army Regulation 15-6 investigations, reassignments, Civilian grading issues, and grievance processes.
4. Officers, Civilians, or contractors wishing to discuss an issue with me, will do so by coordinating this through the 1<sup>st</sup> Aviation Brigade Executive Officer. Likewise, enlisted Soldiers and NCOs will first attempt to resolve specific concerns through the 1<sup>st</sup> Aviation Brigade Command Sergeant Major. Individuals must be prepared to describe the nature of their issue, why my personal attention is required and the steps already taken to resolve the issue within their organization or chain of command. Each request will be reviewed on an individual basis and be handled by my staff with the greatest professionalism and consideration.

*Goldenhawks!*



SHAWN PRICKETT  
COL, AV  
Commanding

DISTRIBUTION:  
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